

AMERICAN SOCIETY OF HEATING, REFRIGERATING, AND AIR CONDITIONING ENGINEERS, INC.
1791 Tullie Circle, N.E.
Atlanta, Georgia 30329

MINUTES

THIS FORM SHOULD BE SUBMITTED TO YOUR REGIONAL CHAIR (DRC) AND TO REGIONAL VICE CHAIR (RVC) OF CHAPTER PROGRAMS WITH MINUTES FOR ALL OF THE FOLLOWING: CHAPTER MEETINGS, BOG MEETINGS AND SECTION MEETINGS WITHIN THREE WEEKS OF EACH MEETING.

Chapter Name: _____ Manitoba Chapter 017 _____

Meeting Date: _____ September 1, 2009 _____

Chapter _____ **BOG** _____ **X** _____ **Section** _____

Attendance: Jesse Sandhu, Stirling Walkes, Corey Nation, Dieter Bartel, , Johann Baetsen, Robert Bisson, Bert Phillips, Stephen Norsworthy, Farzad Hasheminia, Devin Evenson,

Regrets / Absent: President Daryl Friesen, Russell Lavitt, Peter Gryc, Gary Bailey, Sergio Almeida

- 1) The meeting was called to order at 8:03 a.m.
- 2) The attendance was called and noted as above.
- 3) No minutes from last meeting.
- 4) Section Chairs were asked to comment on their progress to date :
 - a) Awards and Honours
 - Potential fellows to be determined. A fellow must nominate a member for fellowship. Dieter Bartel, Bert Phillips, Robert McDowall and Bruce Menlove are potential candidates. Dieter will review criteria to determine the best candidate.
 - b) Treasurer
 - Corey to generate a budget for the upcoming year prior to next meeting.
 - The financials for last year are to be updated.
 - c) History
 - Currently vacant. Daryl will lobby during dinner meetings to garner interest.
 - d) Membership
 - Jesse and Mark from Engineered-Air have been recruited as part of the committee.
 - Stephen has all forms ready, they will be forwarded to Devin for incorporation into the website.

- The application forms will be sent out to the membership after the long weekend in September.
 - Jesse has an additional list to send to Stephen with people that may have an interest in membership.
- e) Newsletter
- Bert requested that technical articles be sent to him to add content to the newsletter.
 - BOG are encouraged to submit rehashed articles or quote other articles to avoid copyright issues.
 - Jesse suggested sending the newsletter out by October 9 at the latest.
 - The president's message must be on time (or Bert may ghost-write something)
- f) Resource Promotion
- No report
- g) CTTC
- No report
- h) Programs
- The October 15th dinner meeting will have a presentation on DOAS by Dr. Stan Mumma.
 - Johann will investigate the possibility of having a Friday seminar.
 - The November presentation is lined-up as is a short presentation for the December dinner meeting.
 - Dieter may do a presentation on the energy code direction early in the new year.
 - Farzad to coordinate refrigeration night with Johann.
 - There are currently no lunch dates set.
 - There is the possibility of doing a joint lunch meeting with BEMM on the energy code.
- i) PAOE
- Dieter forwarded instructions for inputting points.
 - Smacna seminar is eligible for points.
- j) Website
- Currently idle, Devin will be updating.
 - A link to the membership form will be added.
 - An events list will be incorporated.
- k) Refrigeration
- Farzad is reviewing potential ideas, and discussing with manufacturers and designers, he will put ideas forth to the board for final review/discussion.

- 6) Other Business
 - a) SMACNA seminar
 - Daryl has been securing sponsorship.
 - Registration is currently low, notice to be re-sent.
 - Dieter will contact Betty at MCAM for circulation to their members.
 - Dieter and Corey will volunteer, Jesse and Robert may assist as well.
 - The seminar committee will conduct a lunch meeting prior to the seminar.
 - b) CRC 2012
 - No chair has been chosen yet.
 - Jesse, Dieter and Russell to review hotel venues
 - CRC will be a spring CRC during the first or second week of May.
 - c) Audit
 - A chapter audit is required with non-voting members on the audit committee.
 - Corey will pass the financial information on to the committee.
 - d) Jobs Link
 - Discussion to be deferred until the next meeting, BOG to review the current email on the topic.
 - e) Presidential Visit
 - A request should be sent to Carolyn Kettering for a presidential visit for the year 2010-2011 as it will be ASHRAE MB's 75th anniversary.
- 7) Dieter moved to adjourn at 8:52 a.m.

NEXT BOG MEETING:

Tuesday Sept. 29, 2009

8:00 am

@ Midwest Engineering