

MINUTES

THIS FORM SHOULD BE SUBMITTED TO YOUR REGIONAL CHAIR (DRC) AND TO REGIONAL VICE CHAIR (RVC) OF CHAPTER TECHNOLOGY TRANSFER WITH MINUTES FOR ALL OF THE FOLLOWING: CHAPTER MEETINGS, BOG MEETINGS AND SECTION MEETINGS WITHIN THREE WEEKS OF EACH MEETING. (BOD 03-06-27-1C)

Chapter Name: _____ Manitoba Chapter 017 _____

Meeting Date: _____ August 26, 2014 _____

Chapter _____ **BOG** _____ **X** _____ **Section** _____

Attendance: Doug Castor (President), Mark Windeatt, Stephen Norsworthy, David Surminski, Robert Derksen, , Dave Jurkowski, Dieter Bartel, Bert Philips, Corey Nation,

Regrets / Absent: Jordan Bull, Scott Hammond, Sam Frenette, Gavin Stewart, Stan Diachun, Johann Baetsen

- 1) The meeting was called to order at 7:26 a.m.
- 2) The Attendance was called and noted as above.
- 3) Minutes; Motion to approve the minutes of July 29, 2014 SN/DJ
- 4) Chair Updates
 - a) Special Events – Mark
 - i) No report re Cribbage Tournament or Windup at this time

Action: MW to contact the City re Group Use areas for the Fish Fry (**Contact Number is 204-986-7469**)
Just inquire at this time and advise Corey who is also considering Journey to Churchill and the Tundra Grill.

- b) Research Promotion – Corey Nation
 - i) Stephen has just returned from training in RP
 - ii) Target for this year will be \$13,000 starting with the full circle. (Make Checks payable to ASHRAE Research Canada), via the WEB or contact SN with your Credit Card. BP, DB and MW wrote checks (old school). Stephen would like to complete Full Circle by September 15 as points are available for early completion.
 - iii) Other ideas for RP include:
 - (1) 50/50 draws (pressure winner to contribute winnings)
 - (2) Looking for past contributors to increase their contribution by 10%
 - (3) Recognize donations on the Website and at Dinner meetings. Recognition of organizations and individuals will have others asking “Why am I not on that list and taking action”
 - (4) Raffles. Please pass any prizes on to Stephen for Raffles.
 - (5) Donation of \$10 dollars to RP for those participating in the Cribbage tournament (optional)
- c) Treasurer – Gavin
 - i) DC was going to ask for CRC Plan. Amounts to transfer to the mutual fund.
 - ii) Chairs to discuss \$ amounts needed for your areas to be included in the Budget otherwise last years amounts may be allocated.

Action: DC to email Chairs and remind as per above.

- iii)
- d) Refrigeration – Scott Hammond (Absent)
 - i) .
- e) Awards and Honours – Vacant
 - i) .
- f) CTTC/Programs – Corey Nation
 - i) DL is set for February (Tim McGinn), Topic TBA
 - ii) March will be refrigeration (moved for DL)
 - iii) No venues booked
 - iv) September tour required for the 25th. Corey will check with Scott Hammond. Other options include New Active Living Centre at the U of M (Great option for a Student night) and Journey to Churchill at Assiniboine Park.
 - v) Fish Fry will not be held on Feb 4. Possibly combine with September tour. This would not be a spousal event. Considering Kings Park or St. Vital Park.
 - vi) Need a permanent Chair for Programs.

Actions: Doug to take care of Venue Bookings

Mark to investigate Kings and St. Vital Park booking with the city.
 DC will contact Rob at Midwest re Programs Chair position
 DS will contact Colin Tait at SMS re Programs Chair position

- g) History –Robert (Absent)
 - i)
- h) Membership Promotion –Sam
 - i) Corey will be in MP training Sept 6.
 - ii) Planning on how to promote membership and will be sending out membership forms next week.
- i) Website – Stephen
 - i) Stephen will update the site once the schedule is completed
 - ii) MTS web hosting /fees has been cancelled
 - iii) Membership contact info needs to be transferred to those who need it.
- j) Student Activities – Jordan (Absent), Robert Derksen
 - i) September presentation at the U of M in RD's Fluids class. 1.5 hour HVAC overview and benefits of joining ASHRAE. "shift thinking of the academics to Job/Occupation. Aerospace in Winnipeg does not apply Fluid Mechanics and those in the class will most likely find their way into the HVAC industry" per RD
 - ii) 5-7 student members anticipated from the class and RD to promote joining ASHRAE.
- k) PAOE – Doug
 - i) Chairs...get your points in early. Don't leave until the last minute.
- l) YEA – Jordan (Absent)
 - i) .
- m) Grassroots Government Activities (GGAC)– Dieter
 - i) The Manitoba Code for Buildings (MBEC) Training Day will be held at Canad Inns Polo Park on Wednesday September 17 from 8:00 AM to 4:00 PM.
 - (1) Space has been doubled
 - (2) Need to contact the Stake Holders; MCAM, Manufacturers, Manitoba Food Services... etc, send notice to the membership w/ links to the application form.
 - (3) Dieter will be presenting Part 5 & 6 " HVAC & Waste Heating"
 - (a) Option for a dinner presentation per DB and partner will Green Building, MEBC, BEMM
 - (b) Dieter will await feedback and Red River done by Oct 24.
 - (c) DJ suggested that there should be a discussion on interdisciplinary coordination a possible 1.5 hr luncheon/seminar with BEMM should be arranged for November.

5) Other Business

- a) 5 year plan should include for better transfer of positions
 - i) Share acquired knowledge
 - ii) Consider Dropbox folders with a 1-2 page Chair operation guide.
- 6) New Business
 - a) Doug will contact VP candidate early next week.
 - b) Scholarships: Jordan to contact Regional and Society re process for allocation of Scholarship. The recipient from Lakehead contacted Jordan with Thanks but we were unaware of the award in advance. It is believed that the local chapter must be involved in advance of the award.
 - c) New seminar for this year. Bert suggested "Service water heating (water vs energy cost savings) and gave an example where point of use electric water heaters saved over the cost of operating pumps as well as the reduced piping material. DL may be available or Don Fisher. Needs 3-6 months to organize. DC and DJ to assist. SN to look into sponsorship.
 - d) CN has a list of attendees to the Kitchen Ventilation seminar. These individuals should receive a link to this year's seminar when available.
 - e) Planning DL requirements well in advance in the future will allow DLs to coordinate with the needs of other Chapters.
 - f) DC received a Certificate of Liabilities document. We are covered for standard activities... Sky Diving, Gun ranges etc would NOT.

Action: DC to scan and forward Certificate of Liabilities document to MW to be included in the minutes.

- 7) The meeting was adjourned at 8:58

NEXT BOG MEETING:

September 30

7:30 am

**@ Price Sales Boardroom
101 Elan Blvd.**