



MINUTES

THIS FORM SHOULD BE SUBMITTED TO YOUR REGIONAL CHAIR (DRC) AND TO REGIONAL VICE CHAIR (RVC) OF CHAPTER TECHNOLOGY TRANSFER WITH MINUTES FOR ALL OF THE FOLLOWING: CHAPTER MEETINGS, BOG MEETINGS AND SECTION MEETINGS WITHIN THREE WEEKS OF EACH MEETING. (BOD 03-06-27-1C)

Chapter Name: _____ Manitoba Chapter 017 _____

Meeting Date: _____ January 6, 2015 _____

Chapter _____ **BOG** _____ **X** _____ **Section** _____

Attendance: Doug Castor (president), Corey Nation, Bert Philips, Dieter Bartel, Gavin Stewart, Stephen Norsworthy, David Jurkowski, Stan Diachun, Johann Baetsen, Robert Bisson, Mark Windeat

Regrets / Absent: David Surminski, Robert Derksen, Jordan Bull, Scott Hammond

- 1) The meeting was called to order at 07h30.
- 2) The Attendance was called and noted as above.
- 3) Minutes: Minutes of October 26, 2014 meeting accepted as recorded.
- 4) Chair Updates
 - a) Research Promotion (Stephen):
 - a. Full circle made. Thanks to the group for their contributions.
 - b. Donations made at the cribbage tournament amounted to \$213. Large portion of attendees donated.
 - c. Target of securing 30% of this year's donations by end of year was not achieved (currently at 20-25% of target of \$11000). Does not appear to be cause for concern at this time.
 - d. Campaign in progress and will be ramping up in coming months. Firms will be approached for donations in coming months, by March at the latest.

Action: Approach potential donor firms for donations by March.

- b) Treasurer (Gavin)
 - a. Current membership down from last year. Need to approach previous members and get them to renew.
 - b. Currently still have surplus available (approx. \$10K). Mutual fund sitting at \$9k. Target of \$2K into mutual fund at year end possible, but it could be less (\$1500) depending on seminary, membership renewals, etc..



- c. Dinner cost have been high relative to previous years. Dinner costs are major expense. Discussion as to alternate strategies occurred (different venues? Change mix of dinner vs lunch, etc.). No direction chosen; this will be monitored going forward.
- d. Non-member meeting charge was approved as being raised to \$50 at the October, but has not been implemented yet. Change will be implemented for the February meeting as part of the next meeting notice.

Action: CN to ensure new non-member rate indicated in next meeting notice.

- c) Refrigeration – Scott (absent)
 - a. Refrigeration meeting – April 16 lunch (Dupont) (confirmed by Doug via email of Jan 6/2015)
- d) Awards and Honors – Scott (absent)
 - a. Update required.

Action: SH to provide update.

- e) Programs:
 - a. Program update as follows:
 - a. January 15th – dinner meeting – Norwood - Jarvis Penner on Room Pressure Control
 - b. February 12th – dinner meeting – Norwood - DL – Tim McGinn and possibly Jeff Hurd RVC GGAC
 - c. March 12th – dinner / lunch meeting – Hotel TBA - this meeting may be coordinated with the seminar
 - d. April 16th – lunch meeting – Refrigeration – Hotel TBA – confirmed with Dupont
 - b. CN suggesting possibility of combining seminar with a meeting still possible as per above.
- f) History – Robert
 - a. Fair turnout for December (past president month).
 - b. Need action on updating history from 2000 to present. There has been no action as of yet, but it was acknowledged that this is something that needs to be done.
- g) Membership – Corey
 - a. Membership is currently down from last year (approx. 50 chapter members, down from 68 last year).
 - b. Meeting attendance generally on par with last year, or slightly above.
 - c. Discussion about more detailed trending of meeting attendance (ie. Attendee types (members, students, non-members) . CN and others will see what is available. Consider improving records for the future.

- h) Website:



- a. Site is updated as content comes available. Calendar is being updated with current info/events.
 - b. GGAC report has been posted.
 - c. Discussion about members/public being spammed via ASHRAE MB website. Avoid posting email addresses on website to prevent this. Ensure permission to post contact info has been given to avoid problems.
- i) Student Activities (Jordan - absent):
- a. JB has programs set up at U of M; info needs to be distributed.
- Action: GS to contact JB ask him to update.**
- j) PAOE (Doug):
- a. Issue with website and points tracking. Don't attempt to post anything new points until issue with website is corrected.
- Action : Update any points on website.**
- k) YEA (Jordan):
- a. Events schedule still in progress.
- Action : JB to update.**
- l) GGAC (Dieter):
- a. Content on website.
 - b. Joint meeting with MCAM with respect to developing design guide for efficient kitchen ventilation.
 - c. Committee mostly in place; still considering adding additional members (perhaps a gas fitter?).
 - d. DB will update as things progress. Still targeting end of June, but this project may push into next year.
- m) Seminars:
- a. Some discussion re: RRC Canquest course. Info will be posted on ASHRAE MB website when available.
 - b. Seminar planning in progress. No updates as of right now.



- 5) Other Business
 - a) Curling bonspiel: discussing possibility of entering MB team. Could be one or more teams. Tentative interest from CN, DC, DB? Costs mostly covered by Chapter. Interested persons to contact DB.
 - b) Tours: Need to consider cost of honorarium of tours for future. These cost have been quite high and need to be budgeted properly to ensure that this does not cause issues for the budget.
- 6) The meeting was adjourned at 08h42.

NEXT BOG MEETING:

**February 3, 2015
7:30am**

**Price Sales Boardroom
101 Elan Blvd.**